

# THE BOATSHED KARAPIRO WEDDINGS



## ABOUT US

The Boatshed Karapiro is a stunning wedding venue located on the picturesque banks of Lake Karapiro, New Zealand. The venue offers both indoor and outdoor spaces, ensuring a breathtaking setting for your special day, regardless of the weather. We pride ourselves on serving fresh, vibrant, and delicious food inspired by international flavors and local ingredients



# V E N U E   H I R E

## **SUMMER WEDDINGS** (October – April)

### **Full Day Exclusive Venue Hire** (10am – 10pm)

Monday – Thursday: \$3000.00

Friday & Sunday: \$4200.00

Saturday: \$5400.00

### **Part Day Exclusive Venue Hire** (6 hours)

Monday – Thursday: \$1500.00

Friday & Sunday: \$2100.00

Saturday: \$2700.00

Extra Hours: \$350.00 per hour

## **WINTER WEDDINGS** (May – September)

### **Full Day Exclusive Venue Hire** (10am – 10pm)

Monday – Thursday: \$1750.00

Friday & Sunday: \$2300.00

Saturday: \$2800.00

### **Part Day Exclusive Venue Hire** (6 hours)

Monday – Thursday: \$1050.00

Friday & Sunday: \$1350.00

Saturday: \$2250.00

Extra Hours: \$200.00 per hour



## Includes

Tables & Chairs

Plates, Cutlery, & Glassware

Linen feel serviettes

Access to the venue from 10am

Sound System with roving microphone

Associated Cleaning

Serving of your cake with serviettes

Setup & Pack down of Boatshed property

All catering and beverages are at an additional cost

## Terms

Prices are exclusive of GST

Public Holidays are charged extra (P.O.A)

Credit card payments incur a 2% surcharge

A \$2000.00 deposit is required to confirm the booking

Venue hire is from 10am to 10pm

Music and bar close by 9.30pm

Vacate by 10pm



# M E N U S all prices are ex gst

## CANAPES

- Arancini . gf
- Assorted Savoury Tartlets
- Smoked Salmon & Creme Fraiche Blini
- Thai Fishcakes . df . gf
- Fries with Aioli . df . gf
- Asian Prawn Spoons . df . gf
- Spiced Beef Skewers . df . gf
- Coconut & Coriander Chicken Skewers . df . gf
- Cheese and Charcuterie Skewers . gf
- Kumara . Cream Cheese & Artichoke Rosti . gf
- Feta Cherry Tomato & Olive on Cucumber Rounds . gf
- Marie Rose Shrimp on Cucumber Rounds . gf . df
- Salmon . Sour Cream & Caper Crostini
- Rare Beef . Pickle & Swiss Cheese Toasties

## MAINS all gf

- Peppercorn Roasted Beef Fillet
- Rosemary Garlic Lamb Rump
- Herb Marinated Chicken Breast
- House Smoked Salmon Fillet
- Eggplant Parmigiana



Red Wine Beef Stew

French Roasted Duck Legs

## SIDES all gf

Rosemary Roasted Potatoes served with Aioli df. vg without aioli

Herbed Buckwheat Vege & Feta Salad

Mixed Roast Vegetable Salad . vg . df

Spiced Chickpea & Quinoa Salad . vg . df

Beetroot . Feta . Spinach & Walnut Salad

Warm Italian White Bean Salad or Stew . df

Seasonal Greens . Roasted Carrots . Soy Beans . vg

Leaf Salad with Seasonal Yummies . vg on request

Waldorf Slaw . Apples . Celery . Walnuts . Mayo . df

df = dairy free . vg = vegan

**\$68pp** 2 canape . 2 mains . 3 sides

**\$72pp** 3 canape . 2 mains . 3 sides

**\$76pp** 4 canape . 2 mains . 3 sides



## SWEETS ask us about dietaries

### Iced Celebration Cakes

*4.5pp finger portion . 7.5pp dessert portion*

Banana . Lemon . Chocolate . Carrot . Hummingbird . Red Velvet

## **Desserts**

*7.5 each . 11 each plated with accompaniments*

Apple Walnut Cake

Orange Almond Cake

Sicilian Apple Cake

Dark Chocolate Brownie

Chocolate Cheesecake

New York Cheesecake

Pear & Almond Tartlets

Sticky Date Pudding

Mango Puddings . vg

Chocolate Date Cheesecakes . vg

White Chocolate Bread & Butter Pudding

## **Other**

Duck Island Ice Creams 6 scoop

Fresh Fruit Salad 5pp

Cheese Board 7pp



## **SAMPLE DRINKS**

*You can run a tab or provide a cash bar*

### **colds**

500 ml of cold water with 100 ml of

Fizz by the glass 6 . jug 20

lemon lime bitters . pink grapefruit . ginger beer . peach iced tea . cola 6

Juice by the glass 6 . jug 22

orange . apple

Homemade Lemonade by the glass 6 . jug 22

### **beer & cider**

Peroni 0% 10

Peroni 10

Corona 10

Garage Project . fugazi (2.2%) . chipper hazy pale ale (5%) 12

Good George Cider . doris plum . 10

### **mills reef wines**

Reserve Rose . Hawke's Bay 48btl

Estate Pinot Gris . Hawke's Bay 42btl

Reserve Pinot Noir . Marlborough 48btl

### **bubbles**

Prosecco . 1lgl . 42btl

### **spirits**

please ask us about our selection of spirits and cocktails

### **coffees**

black 5 . white 6

large . soy . coconut . syrup 7

mocha . chai . hot choc 7

### **teas**

tea for one . 4 . for two . 7

english breakfast . earl grey . green . peppermint



## OTHER INFORMATION

- Guest tables are 1960 mm x 1290mm – Seating up to 10 people. In our opinion, these tables do not need tablecloths as they are white painted wood. If you do wish to put linen on them it's up to you to provide it to us the day before your wedding or as indicated by management so that we have time to set up.
- We provide trestle tables for a standard bridal table but you need to provide your own linens and have it to us by the morning of the wedding.

Bridal Trestles (6 seats) – W 747 H 734 L 3900mm

Bridal Trestles (8 seats) – W 747 H 734 L 4800mm

Bridal Trestles (10 seats) – W 747 H 734 L 6300mm

- The food that we serve, is rustic wholesome food well presented served as a buffet.
- You can serve your wedding cake as dessert. We will cut and serve your cake on platters with serviettes for guests to help themselves. Plates, yoghurt and berries are at an extra cost.



# MINI WEDDINGS

a relaxed and affordable way to tie the knot

just bring you . friends & family. celebrant

## WE PROVIDE

Exclusive Use of Venue for 5 hrs

Sound System & Microphone

Serveware & Glassware

Bridal Bouquet & Buttonhole

Photographer – 3hrs

**\$3250.00 ex GST**

## ADD

Simple Wedding Cake

Nibbles



Fruit Tea Soda Punch

**\$40.00 pp ex GST**



## ABOUT

### THE CAKE

Simply Iced & topped with flowers t match the bouquet

#### **Your choice of**

Chocolate Mud . Red Velvet . Carrot . Banana or Lemon ... with  
Ganache . Butter Cream or Cream Cheese Icing as suits the cake

We will cut your cake and serve on platters for guests to help themselves

### FOOD & DRINK

A selection of our most popular canapes depending on the season.  
Complimentary Nonalcoholic Punch made from fresh brewed cold fruit  
tea . a little syrup & soda water

If you wish to provide other drinks you can choose to run a tab or let  
guests purchase from our fully licensed bar

### THE PHOTOGRAPHER

Hi! I'm Des Nielsen based in the beautiful Waikato. Throughout the  
course of finishing my degree I found a passion for documenting events

*Package includes* . Contact via Skype/Zoom . Email . Phone . Text (Extra  
in person meetings and ceremony changes will involve a small extra  
charge for time and travel where necessary)

3hrs of Photography on the day of your wedding

Editing & digital copies of your photos

## CONDITIONS

The prices stated are excluding gst. While you may make changes to the package there may be extra costs involved

The package can only be booked on dates where the venue & photographer are both available

See Terms & Conditions for further details



## MINI WEDDING TIMELINE OPTIONS

### EARLIER

- 10.30am Groomsmen Arrive
- 11.00am Guests Arrive
- 11.15am Ceremony
- 11.45am Congrats & Group Photos
- 12.15pm Cake Cut . Speeches
- 12.30pm Refreshments
- 2.00pm Guests Depart Venue
- 2.30pm Bridal Party Photos
- 3.30pm All Have Departed Venue

### LATER

- 3.30pm Groomsmen Arrive
- 4.00pm Guests Arrive
- 4.15pm Ceremony
- 4.45pm Congrats & Group Photos
- 5.15pm Cake Cut . Speeches

5.30pm Refreshments  
7.00pm Guests Depart Venue  
7.30pm Bridal Party Photos  
8.30pm All Have Departed Venue



## VENUE TERMS AND CONDITIONS

1. Your contract is with us, The Boatshed Limited, of 21 Amber Ln, Cambridge 3494.
2. The contract is with the client, who agrees to hire The Boatshed wedding venue in accordance with these terms.
3. In these terms, 'The Boatshed' refers to the The Boatshed wedding venue and environs; the 'final payment' means the total cost of wedding services provided by The Boatshed and agreed to be paid by the client ('Final payment' excludes any additional costs that may be incurred during the event. See clauses 8)

### Pre-confirmation

1. The Boatshed allows a client to 'pencil-in' a wedding date.
2. A client with a pencilled-in wedding date gives the client the priority over that wedding date up to and including 48 hours from the time The Boatshed notifies the client of another interested party.
3. The Boatshed may choose to contact the client by email, phone or other means and the 48 hours applies regardless of when the client opens or receives the message.
4. The 48 hours is measured in real time not in business time.
5. If a client has pencilled-in a date this means that that date is not confirmed. The Boatshed has no obligation to hold the date longer than 48 hours if the client does not confirm this date within the 48 hours.
6. In the event that neither the client or the other interested party is ready to confirm, the client can choose to keep the date 'co-pencilled' with the other party. In this event the first party to pay the required non-refundable deposit will be the confirmed party for that date.

### Confirmation

1. A deposit/bond of \$2000.00 is required to confirm all bookings.
2. The Boatshed will use the deposit/bond to pay for additional costs incurred by the client (such as bar tabs, coffee tabs, damage caused or otherwise) during the event & refund any remainder within TEN working days.
3. If the client cancels a confirmed booking, The Boatshed **will retain** the deposit of \$2000.00, regardless of circumstances.

### Payment

1. The client is to pay the final payment to The Boatshed no later than ONE week in advance of the client's wedding date.
2. After the client confirms guest numbers the final payment will be calculated and the invoice sent to the client.
3. The client will confirm guest numbers no later than TWO weeks before the wedding date.
4. The client will be charged according to The Boatshed price list or as otherwise agreed by The Boatshed and the client in writing.
5. All prices except as indicated by The Boatshed are excluding GST.
6. The client may be charged for other services as agreed by The Boatshed and the client.

## Organisational meeting

1. All clients must have an organisational meeting with The Boatshed staff to organise the wedding day at least TEN weeks prior to the wedding day.
2. It is the client's responsibility to arrange this organisational meeting.
3. We suggest that the client books the organisational meeting well in advance as we get booked up fairly quickly.
4. 18.b All changes / updates to discussed items must be informed in WRITING via email (or comment in google docs where applicable) and must meet the Boatshed's approval.

## The Boatshed Catering

1. The numbers of guests must be confirmed TWO weeks before the wedding date for catering purposes.
2. Any extra guests must be approved by The Boatshed and are subject to additional charges.
3. A decrease in the confirmed guest numbers will not decrease the catering price charged to the client.
4. The Boatshed menu prices and other prices provided are subject to change at The Boatshed's discretion.
5. Price variations for new menus shall be emailed to the client via updated menus.
6. Updated menus may not be available until one month prior to the wedding date due to seasonal changes. Prices may change without notice if supply prices increase beyond our control.
7. If the client is providing meals for the photographer and or music/band etc, it is at the client's-discretion and the clients responsibility to inform them. These meals will be charged at \$35 per person plus GST if they are not included in guest seating and are served after guests have been served. These also need to be confirmed TWO weeks prior.

## External catering

1. Should the client choose to use an external caterer there will be an \$800 plus GST surcharge. The catering company may use The Boatshed kitchen utilities and dishwasher. Boatshed staff will still need to use parts of the kitchen and dishwasher throughout the function. The client must complete the "External Caterer's" form.
2. The external caterer is to provide The Boatshed with a menu to prove there will be sufficient food served over the time period for safe liquor consumption.
3. The Boatshed has the right to request the caterer adjust their menu and timings to achieve this. The client will make sure the external caterer has relevant information provided by the Boatshed regarding the event.
4. The Boatshed will have signs out advising that the catering is from outside caterers and guests must be informed of this by the designated coordinator before any food is served.
5. All waitstaff and servingware will be provided by the external caterer unless otherwise arranged at an agreed cost.
6. The client accepts liability for any damage caused to, or losses incurred by The Boatshed due to the external caterer, their staff, their equipment or otherwise.

## Wedding entertainment and noise restrictions

1. Bands may be allowed at The Boatshed discretion and only with The Boatshed's prior approval.
2. The client must inform The Boatshed of the band they wish to use before confirming a booking with the band as The Boatshed may or may not deem them suitable for the venue. We will not allow any band to play at the venue that has not had prior approval.
3. Live music may be performed or stereo played outside the building for a maximum of two hours in accordance with Clause 36 of this agreement.
4. Music levels must not exceed 35 dBH at any one time at the nominal boundaries outlined by The Boatshed Management.
5. Music inside the Band room must not exceed 85 dBH at any one time.
6. Music in the Venue proper must not exceed 65 dBH.
7. Failure to adhere to noise level rules may result in the music being shut down.
8. Any music played towards the outside of the building is to be at a low background level.
9. The Boatshed takes no responsibility for any kind of shut down resulting from excess noise.
10. Doors into the band room must remain shut when the band is playing.
11. The Boatshed reserves the right to change or stop the playing of a song or music at any time to ensure a suitable atmosphere is upheld.
12. If you choose to use an ipod/music device for either part of your function, your device must be given to management well in advance of the ceremony at a time agreed to with management to ensure proper sound checks can be run.
13. For noise mitigation, the front sliding door will be required to be completely closed and the deck area vacated by 9.00pm or at the direction of management. All outside mingling after 9.00pm must take place on the lawn in the centre of the roundabout and the gravelled area that goes back from there to the band room/northern cafe entrance. Please bear this in mind when planning your schedule.

## Set Up & The Wedding Day

1. On the wedding day, the client and his or her guests may enter the venue at 10am.
2. Guest management is entirely the responsibility of the client.
3. On the wedding day, all guests must have exited the venue and environs by 10pm. This includes any pack down/removal of items that the client wishes to do on the night.
4. The Boatshed is responsible for the setting up and packing down of venue owned items. Any set up or pack down of items not belonging to the Boatshed will be charged at \$35 per staff member, per hour.
5. The client agrees to begin and complete their wedding at the scheduled time outlined in their confirmation. We advise printing the agreed time of arrival and departure at The Boatshed on the wedding invitations.
6. If any guests or bridal party are within the Boatshed environs (see appendix one) after the agreed departure time an automatic \$300.00 ex gst fee will be applied. This includes all vehicles unless otherwise agreed by Boatshed management.
7. The bar closes and music must stop by 9.30pm. It is the client's responsibility to notify all guests of this.



8. You may "pencil" use of the venue for setting up the day prior to your event for a period of up to 3 hrs if agreed to by the Boatshed at a cost of \$150.00 per hour ex GST. The Boatshed retains the right to cancel this at any time if we require the venue for other purposes. In effect the pencil does not constitute a confirmed booking and you have no rights to this date.
9. Earlier access on the day of your event may be able to be arranged by negotiation at the rate of \$150.00 per hour ex GST.
10. Strictly no glitter or confetti to be used at The Boatshed. Candles may be used in safe, mess-free receptacles approved by the Boatshed. Fresh Petals for tossing may be used only with prior written approval from the Boatshed.

## **Alcohol & Beverages**

1. The licensed area extends from the main venue on to the lawn and to the area towards the carpark and exit. The boundary of the licensed area is demarcated by rope lights and signage. No alcohol can be consumed past this point. (see appendix two)
2. Beverages are not permitted in the band room.
3. The Boatshed is bound by the Sale and Supply of Alcohol Act 2012. This includes refusing service to intoxicated and prohibited persons.

## **Designated coordinator responsibilities**

1. The Boatshed will work with the client to plan the wedding day as it pertains to the venue. As all guest management is the client's responsibility, a client appointed designated coordinator must be appointed on the wedding day to ensure guests are where they are supposed to be at any given time.
2. The designated coordinator will liaise fully with The Boatshed staff to ensure the wedding day runs smoothly. This includes keeping The Boatshed up to date with any changes in schedule in a timely manner. The Boatshed will not take responsibility for any issues arising from uninformed changes to the schedule as advised in advance by the client.
3. If the client does not know someone capable of coordinating the event on the day the client must hire a wedding planner or a professional MC.
4. The designated coordinator or MC must inform all guests of the terms and conditions relevant to their conduct at the venue. Well informed guests are happy guests.
5. If external caterers are being used, the designated coordinator must inform all that the catering is from external caterers.

## **Events outside our control**

1. If the venue cannot be made available to the client for causes beyond the control of The Boatshed (for example fire, earthquake), The Boatshed may offer the client a substitute wedding date.
2. The Boatshed will not accept any liability for power cuts (or other events the cause of which is beyond the control of The Boatshed) which interrupt or affect the service to be provided. The Client understands that no compensation or price reduction will be given in these circumstances except when the client is asked to vacate the venue because of health or safety reasons (as indicated by Boatshed Management) as a result of such an event.

## **Florists**

1. If the client or the client's nominated florists or suppliers bring containers, cardboard boxes or suchlike to The Boatshed, these need to be removed on the day of the event.

## **Guest expectations**

1. All guests are required to show respectful behaviour at all times at The Boatshed.
2. Disorderly conduct is strictly not permitted.
3. The Boatshed management reserves the right to remove any disorderly person from The Boatshed at their own discretion.
4. The Boatshed takes no responsibility for any property or belongings brought onto the premises. This includes, but is not limited to, automobiles and alcohol brought to, and left on the premises.
5. If the client or the client's guests create excess mess at The Boatshed, The Boatshed may charge the client an extra cleaning fee calculated at The Boatshed's discretion. Excess mess includes, but is not limited to; excess drink spillage or food mess, general littering with bottles, cigarette butts etc. and the vomiting or urinating of persons.

## **Damages**

1. In the event of any damages, the client is fully responsible for any and all damages caused by the client or any of the clients guests or invitees or other person's attending the function, anywhere on The Boatshed property.

## **Exclusivity for clients**

1. Included in the hire cost is exclusivity of the boatshed and environs.

## **Capacity**

1. The Boatshed capacity is 90 persons.

## Location

1. Lake Karapiro is used for events. Please make yourself aware of what might be going on around your chosen wedding dates as The Boatshed has no control and takes no responsibility or accepts any liability over how other events or any other happenings outside the environs of the Boatshed may affect your event.

## Post Wedding

1. If the client leaves property at The Boatshed overnight, it is at their own risk, and items need to be collected by 9.00am the following morning. The Boatshed accepts no responsibility for property left at the Boatshed.
2. Terms and Conditions are subject to change at the discretion of The Boatshed
3. These terms shall be governed by New Zealand law.

*The Boatshed Management*

